

**PADUCAH AERO MODELERS, Inc.**  
**CLUB BYLAWS**

**ARTICLE 1: DUTIES**

1. Board of Directors: The Board of Directors consists of the elected President, Vice-President, and Secretary/Treasurer of the club. The management of the affairs of the Club shall be vested in the Board of Directors who shall have the authority to establish and administer its policies. Official decisions may be made by a two-thirds (2/3) majority vote at a Board of Directors meeting. Official decisions shall be consistent with the stated purposes and objectives of the AMA as set forth in its Bylaws and, where those Bylaws are not specified, vested in the sound discretion of the Board of Directors.

2. President: The President shall preside at all meetings of the Club and shall act as a spokesperson in all matters pertaining to it.

3. Vice-President: The Vice-President shall act for the President when he/she is unable to serve.

4. Secretary/Treasurer: The Secretary/Treasurer shall record minutes of each Club meeting and handle all correspondence pertaining to Club activities. He/She will also be the Club's contact person with AMA in case of questions, problems, or situations. He/She shall collect all moneys due, keep a record of moneys disbursed by the Club, and maintain an accurate record (including place of storage) of all Club assets.

5. Field Marshall: The Field Marshall shall be responsible for establishing "mowing crews" and "mowing equipment maintenance crews". He/She is to ensure that the field is properly maintained and recommend improvement/changes.

6. Safety Committee Chairman/Safety Officer: The Safety Committee Chairman/Safety Officer shall be responsible for chairing the safety committee and ensuring existing safety rules are enforced. This includes processing the grievance forms and following the existing grievance procedure documented in the by-laws.

**ARTICLE 2: AUDIT**

1. The President or his appointees will make a periodic audit of the Treasurer's books.

**ARTICLE 3: TERMS OF OFFICE**

1. All elected officers of the Club shall serve for one (1) year. Officers are to be elected by a vote of simple majority of those present at the regular meeting in the month of November. For those members who have voting rights but cannot attend the meeting, emailed ballot choices to the club president will constitute a valid absentee ballot. Those ballots, returned before the next meeting, will be counted as if those persons were present at the meeting. New officers will take office on

January First of the following year. Safety Committee and Field Maintenance personnel shall be appointed by the elected officers and confirmed by a simple majority vote of those members present during a regular meeting: i.e. Newsletter Editor, Contest Director, etc.

2. Nomination of Club officers shall be made at the general membership meeting during the month of October. Nominations for office may be made by any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer.

3. A secret ballot is required for elections, for removal of a Club officer, a member of the Board of Directors, and for expulsion of a member from the Club unless waived by a simple majority vote of the members present at the meeting.

#### **ARTICLE 4: VACANCIES**

1. Vacancies in any office shall be filled by appointment by the remaining officers, such appointee to serve until the end of the term for which his predecessor was elected.

#### **ARTICLE 5: MEETINGS**

1. Regular meetings shall be held on the day and time as voted on and approved by the Club membership.

2. Club officers may call special meetings with no less than five days prior written notice of a special meeting. The purpose of the special meeting shall be stated in the written notice.

3. At any Club meeting a simple majority shall be over 50% of the members voting at the meeting.

4. Any member or probationary member of the Club may initiate a formal request for action by the Board of Directors by submitting a written proposal to the President. The proposal shall include a written description of the nature, type, and extent of the Board action recommended. The President of the Board shall forward copies of the proposal to other members of the Board of Directors for their consideration. Either the President, or any other Board member, may have the matter placed upon the working agenda of the next Club meeting.

#### **ARTICLE 6: DUES AND MEMBERSHIP**

1. The annual dues to be paid to the Club shall be determined by the Club officers with the approval of a simple majority vote. Dues are non-refundable, except under extraordinary circumstances, which will be determined by the Board of Directors on a case-by-case basis.

2. No special assessment shall be levied upon the Club membership, unless it is approved by a vote of two-thirds (2/3) majority of the members present at the regular monthly meeting, and the members have been given five (5) days prior notice along with an explanation of the assessment.

3. New members who join in October through December will pay current annual dues. This will cover the membership dues until the end of the following year.

4. A member shall be in arrears and shall not be considered active if his/her dues have not been paid as provided in Article 6 below.

**Article 6: Section 1.**

Any member who allows their membership to lapse beyond March 1 of any year shall be considered a new member when renewing their membership.

**ARTICLE 7: MEMBER STANDING**

1. All persons shall be eligible for membership, and shall agree to abide by the Club's bylaws, and those of the AMA.

2. The membership shall be divided into the following categories: a. Full Member: Is sixteen (16) years old or older and has full privileges and voting rights. Dues: Full Member rate plus AMA Membership b. Junior Member: Is younger than sixteen (16) years old, has full privileges and voting rights. Dues: Club free plus AMA Membership c. Associate Member: a Non-Flyer, who is interested in the activities of the Club, has no voting rights and receives a newsletter. d. Probationary Member: A new member within the first calendar year of membership. This member is not eligible for elected office; however they may serve the Club in an appointed position. Member has full voting rights at Club meetings.

3. Flying members will be required to hold and maintain a license issued by the AMA. All first-time flying members applicants, as well as present flying members seeking membership renewal, must show proof of membership in the AMA. Associate Members do not require AMA membership.

4. Any member receiving a safety Grievance as stated in Article 16, who is involved in non-flying violations, or who has key information of a non-flying violation and withholds it from the Board of Directors, may at the Board of Directors' discretion be placed on probation for one (1) year regardless of his or her tenure in the Club.

**ARTICLE 8: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION AND REINSTATEMENT OF MEMBERSHIP**

1. Any member shall be deemed 'resigned' from the club if their dues are not paid by March 1, excluding lifetime or special memberships.

2. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

3. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Board of Directors, becomes the responsibility of the Board of Directors as stated in Article 1, Duties, Section 1 of these Bylaws. Any individual may be

expelled from membership from the Club by a two-thirds (2/3) majority vote of the Board of Directors if, in the Board of Directors' determination, such individual willfully commits any act or omission which is a violation of any of the terms of these Bylaws or the Rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.

4. Any member who is expelled from membership may be reinstated to membership only by two-thirds (2/3) majority vote of the Board of Directors.

5. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

#### **ARTICLE 9: AMENDMENTS**

1. Amendments may be made to the these Bylaws at any general meeting of the Club membership, provided the members shall have been notified in writing at least five (5) days in advance that the amendments are to be considered. Copies of the proposed amendments shall be provided to all members as part of the notification. Amendments shall be approved by no less than a two-third (2/3) majority vote of the members present, at the regular monthly meeting. For those Full members who cannot attend the meeting, emailed ballot choices to the Club president will constitute a valid absentee ballot. Those ballots will be counted as if those persons were present at the meeting.

#### **ARTICLE 10: SPECIAL FUNDS**

1. The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the Club.

#### **ARTICLE 11: DURATION**

1. The duration of this Club shall be perpetual.

#### **ARTICLE 12: DISSOLUTION**

1. The Corporation may be dissolved with the approval of a two-thirds (2/3)-majority vote of the Board of Directors.

2. Upon the dissolution of the Corporation, the Board shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Corporation, as the Board shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas (or

similar court) of the county in which the principal office of this Corporation is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

**ARTICLE 13: INCORPORATION**

1. The Paducah Aero Modelers, Inc. is a non-profit corporation under the laws of the Commonwealth of Kentucky.

**ARTICLE 14: LOGO 1.**

The official club logo shall be:

**ARTICLE 15: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)**

1. Purpose The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned in to the Safety Committee Chairman. At least one witness is required to sign the grievance form.

2. Safety Committee The Safety Committee shall use its judgment in carrying out action on the following: (a) A grievance form (see page 9) will be filled out and turned in to the Safety Committee Chairman. At least one witness is required. (b) FIRST VIOLATION a. Viewpoints of both complainants and accused will be considered. b. Complainant's name will be disclosed. c. A verbal reprimand will be given to the accused by the Safety Committee if the committee so decides, and this will be recorded in the Committee files. (c) SECOND VIOLATION a. Complainant's name will be disclosed. b. The accused has the right to a written rebuttal, to be reviewed by the Committee. c. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter. (d) THIRD VIOLATION a. Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. b. Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Board of Directors). c. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. d. Voting will be by secret ballot at a regular monthly meeting. e. The expelled member may reapply for membership after the expiration of the expulsion time period. (e) The three actions will not be enforced unless they are accumulated within a two-year period of time. (f) Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

Amended Jan. 11, 2016

**Club Grievance Form**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Nature of Violation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Witness:

\_\_\_\_\_ Additional Witnesses (not  
required): \_\_\_\_\_

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